
Bylaws of Tanzania Development Support

ADOPTED BY BOARD OF DIRECTORS ON 13 OCTOBER 2008

I. Name

1. The name of the organization shall be Tanzania Development Support

II. Board of Directors

1. The Board of Directors shall serve without pay and consist of at least 7 members, and always an odd number of seats
2. Directors shall be at least 18 years of age
3. Board members shall serve a term of three years. Terms may be repeated without limitation
4. Positions shall be filled by a vote of the Board, upon recommendation of a governance committee of the Board
5. Vacancies shall be filled by the board, with the recommendation of the President of the Board

AMENDED BY THE BOARD OF DIRECTORS ON SEPTEMBER 17, 2014

III. Officers

1. The Officers of the Board shall consist of a President, Vice President/Secretary, and Treasurer.
 - a. The President shall preside at all board meetings, appoint committee members, propose board meeting agendas, and perform other duties as associated with the office
 - b. The Vice President shall assume the duties of the President in case of the President's absence
 - c. The Secretary shall be responsible for the minutes of the Board, send out copies of minutes to all board members, and retain all approved minutes for future access
 - d. The Treasurer shall keep record of the organization's budget and prepare financial reports as needed
2. Elected officers shall serve a term of one year. Terms may be repeated without limitation

AMENDED BY THE BOARD OF DIRECTORS ON JANUARY 10, 2016

IV. Committees

1. The Board may appoint standing and ad hoc committees as needed

V. Meetings

1. Regular meetings shall be held at least quarterly
2. Special meetings may be held at any time when called by for the President or a majority of Board members
3. Agendas shall be provided at least three days in advance

AMENDED BY THE BOARD OF DIRECTORS ON JANUARY 10, 2016

VI. Voting

1. A majority of board members constitutes a quorum
2. In absence of a quorum, no formal action shall be taken except to adjourn the meeting to a subsequent date
3. Passage of a motion requires a simple majority

VII. Conflict of Interest

1. Any member of the Board who has a financial, personal, or official interest in, or conflict (or appearance of a conflict) with any matter pending before the board, of such nature that it prevents or may prevent that member from acting on the matter in an impartial manner, will offer to the Board to voluntarily recuse him/herself from discussion and voting on said item
2. The Board shall maintain a comprehensive conflict of interest policy

VIII. Fiscal Policies

1. The fiscal year of the organization shall be January 1 to December 31
2. Financial reports will be prepared on the accrual basis of accounting

AMENDED BY THE BOARD OF DIRECTORS ON SEPTEMBER 12, 2012

IX. Dissolution

1. Upon dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for public purpose.

X. Amendments

1. These by-laws may be amended by a two-thirds vote of the Board members present at any meeting, provided a quorum is present, and a copy of the proposed amendment(s) is provided to each Board member at least one week prior to the meeting.

AMENDED BY THE BOARD OF DIRECTORS ON APRIL 17, 2009

AMENDED BY THE BOARD OF DIRECTORS ON MAY 21, 2013